

EXECUTIVE BOARD

A G E N D A

Date: Monday 10 December 2007 at 5.30 pm

Venue: Plowman Room, Town Hall

Membership as from 10 May 2007

John Goddard (Leader)
David Rundle (Deputy Leader)
Mohammed Altaf Khan
Jim Campbell
Jean Fooks
Patrick Murray
Caroline van Zyl

Antonia Bance
Sajjad Malik
Matthew Sellwood

Portfolios

Overarching
Stronger Communities
Safer City
Better Finances
Cleaner City
Improving Housing
Sustainable Environment and Climate
Change

Without portfolio
Without portfolio
Without portfolio

*Staff Contact: Brenda Lammin
Tel: 252219 or email blammin@oxford.gov.uk
Write to Town Hall, Blue Boar Street, Oxford OX1 4EY*

The quorum of the Executive Board is three members. No substitutes are permitted.

Declaring Interests

What interests do I need to declare in a meeting?

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. You should declare it if you or they would stand to gain or lose by the decision.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out in the agenda preamble.

3. COWLEY ONE STOP SHOP FOR COUNCIL SERVICES – CALL -IN

Portfolio holder: Councillor Rundle

To consider any comments from the Cowley Area Committee on 5 December 2007, should Executive Board on 3 December 2007 resolve to seek the Area Committee's views on this matter.

The following documents are attached: -

- (a) Comments and recommendations of the Community Scrutiny Committee on 15 November 2007
- (b) Report of the Interim Leisure and Cultural Services Business Manager considered at the Executive Board meeting on 5 November 2007

Any enquiries on this agenda should be addressed to:

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